

## SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

### **ST. LUCIE COUNTY**

SPECIAL BOARD MEETING APRIL 17, 2020 11:00 A.M.

> Special District Services, Inc. The Oaks Center 2501A Burns Road Palm Beach Gardens, FL 33410

www.sunnylandfarmscdd.org 561.630.4922 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

### AGENDA SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT Dial In (877) 402-9753 Access Code 5191217 SPECIAL BOARD MEETING April 17, 2020 11:00 a.m.

A.	Call to Order
B.	Proof of PublicationPage 1
C.	Establish a Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public for Items Not on the Agenda
F.	Approval of Minutes
	1. December 7, 2016 Regular Board MeetingPage 2
G.	Old Business
H.	New Business
	1. Consider Resolution No. 2020-01 – Adopting a Fiscal Year 2017/2018 Final BudgetPage 5
	2. Consider Resolution No. 2020-02 – Adopting a Fiscal Year 2016/2017 Amended BudgetPage 10
	3. Consider Resolution No. 2020-03 – Adopting a Fiscal Year 2018/2019 Final BudgetPage 13
	4. Consider Resolution No. 2020-04 – Adopting a Fiscal Year 2017/2018 Amended BudgetPage 18
	5. Consider Resolution No. 2020-05 – Adopting a Fiscal Year 2019/2020 Final BudgetPage 21
	6. Consider Resolution No. 2020-06 – Adopting a Fiscal Year 2018/2019 Amended BudgetPage 26
	7. Consider Resolution No. 2020-07 – Adopting a Fiscal Year 2020/2021 Final BudgetPage 29
	8. Consider Resolution No. 2020-08 – Authorizing Electronic Approvals and Check SignersPage 34
	9. Consider Resolution No. 2020-09 – Adopting a Fiscal Year 2020/2021 Meeting SchedulePage 35
	10. Consider Resolution No. 2020-10 – Calling for a Landowners' MeetingPage 37
I.	Administrative Matters
J.	Board Members Comments

K. Adjourn

### **Stuart News**

April 1, 2020 Miscellaneous Notices

SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT NOTICE OF SPECIAL BOARD MEETING BY COMMUNICATIONS MEDIA TECHNOLOGY As a result of the public health emergency that exists in the State of Florida as a consequence of the COVID-19 coronavirus, in light of the guidelines established by the Centers for Disease Control for the protection of all members of the community, and with the authority granted by Executive Orders issued by Governor Ron DeSantis, including Executive Order 20-69 (Emergency Management COVID-19-Local Government Public Meetings), the Board of Supervisors of the Sunnyland Farms Community Development District gives notice that it will conduct a Special Meeting using communications media technology on April 17, 2020, at 11:00 a.m. A limited number of persons may attend this Board meeting in the Conference Room of Tradition Management Offices located at 10807 SW Tradition Square, Port St. Lucie, Florida 34987; at this location no more than 10 persons may be present at any one time. Additional information about this Board meeting can be obtained from District Manager, Michael McElligott, by email at mmcelligott@sdsinc.org, or by telephone at 561-630-4922 and/or toll free at 1-877-737-4922. The public can participate in this Board meeting by listening to the meeting live by calling the following phone number: 1-877-402-9753 Passcode: 5191217 and can offer public comment or submit written or other physical evidence by emailing comments or evidence to the following email address: mmcelligott@sdsinc.org or mailing comments or evidence to Michael McElligott. District Manager, at Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410. All emails and evidence and other communications and evidence received by April 10, 2020, will be provided to Board Members in advance of the meeting and will be posted on the District's website along with the minutes of the Board Meeting. The public is advised that this (email address) and evidence will be used solely for obtaining public comments and evidence for the Board Meeting and should not be used for other purposes or questions. All comments received will be public records. Meetings may be cancelled from time to time without advertised notice. SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT www.sunnylandfarmscdd.org PUBLISH: St. Lucie News Tribune 04/01/20 TCN4127736

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING DECEMBER 7, 2016

### A. CALL TO ORDER

District Manager Richard Ellington called the December 7, 2016, Regular Board Meeting of the Sunnyland Farms Community Development District to order at 3:13 p.m. in a Meeting Room of the Morningside Branch Library located at 2410 Morningside Boulevard, Port St. Lucie, Florida 34952.

### **B. PROOF OF PUBLICATION**

Mr. Ellington presented proof of publication that notice of the Regular Board Meeting had been published in the *St. Lucie News Tribune* on November 28, 2016, as legally required.

### C. SEAT NEW BOARD MEMBERS

### D. ADMINISTER OATH OF OFFICE & REVIEW BOARD MEMBER RESPONSIBILITIES

Mr. Ellington asked the 2 newly re-elected Board Members to complete the Oaths of Office and have them notarized and presented to his office, which they agreed to do.

### E. ESTABLISH A QUORUM

Present and constituting a quorum were Steven Neiberg, Wayne Shaffer and Rob Scialla.

Also present was District Manager Richard Ellington of Special District Services, Inc.

### F. ELECTION OF OFFICERS

Mr. Shaffer **nominated** Mr. Neiberg as Chairman, seconded by Mr. Scialla and the **motion** carried 3 to 0.

Mr. Scialla then **nominated** Mr. Paparone as Vice Chairman, Mr. Shaffer seconded and the **motion** carried 3 to 0.

Mr. Neiberg **nominated** Mr. Ellington as Secretary/Treasurer, Mr. Shaffer seconded and the **motion** carried 3 to 0.

The Board decided not to, at this point, elect an Assistant Secretaries.

### G. ADDITIONS AND DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING DECEMBER 7, 2016

### H. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

### I. APPROVAL OF MINUTES 1. October 28, 2015, Regular Board Meeting

Mr. Ellington presented the minutes of the October 28, 2015, Regular Board Meeting. Without comment, Mr. Scialla **moved** their approval, seconded by Mr. Shaffer to approve the minutes of the October 28, 2015, Regular Board Meeting, as presented. Upon being put to a vote, the **motion** carried 3 to 0.

### J. OLD BUSINESS

There were no Old Business items to come before the Board.

### K. NEW BUSINESS

### 1. Consider Resolution No. 2016-01 – Adopting a Fiscal Year 2016/2017 Final Budget

Mr. Ellington presented Resolution No. 201-01, entitled:

### **RESOLUTION NO. 2016-01**

### A RESOLUTION OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2016/2017 BUDGET.

Mr. Ellington indicated that all of the line items in the budget would be the same as the previous year and suggested unless the Board wanted to make any changes that the Board move forward to adopt this same budget. Mr. Neiberg moved and Mr. Shaffer seconded that Resolution No. 2016-01 be approved, as presented. That **motion** carried 3 to 0.

### 2. Consider Resolution No. 2016-02 – Adopting a Fiscal Year 2015/2016 Amended Budget

Mr. Ellington presented Resolution No. 2016-02, entitled:

### **RESOLUTION NO. 2016-02**

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2015/2016 BUDGET ("AMENDED

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING DECEMBER 7, 2016

### **BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Ellington went over the amended budget and indicated that the Board had spent less money than they had budgeted. With that explanation, Mr. Neiberg **moved** approval, Mr. Scialla seconded to approve Resolution No. 201-02, as presented. That **motion** carried 3 to 0.

### L. ADMINISTRATIVE MATTERS

There were no Administrative Matters to come before the Board.

### M. BOARD MEMBER COMMENTS

There were no comments from the Board Members.

### N. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Neiberg, seconded by Mr. Scialla to adjourn the Regular Board Meeting at 3:20 p.m. That **motion** carried 3 to 0.

Secretary

Chairperson

### A RESOLUTION OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2017/2018 BUDGET.

**WHEREAS**, the Sunnyland Farms Community Development District ("District") has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2017/2018 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

**WHEREAS**, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2017/2018 attached hereto as Exhibit "A" is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

ATTEST:

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:

By:\_\_\_\_

Chairperson/Vice Chairperson

Secretary/Assistant Secretary

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# Sunnyland Farms Community Development District

# Final Budget For Fiscal Year 2017/2018 October 1, 2017 - September 30, 2018

### CONTENTS

- I FINAL BUDGET
- II DETAILED FINAL BUDGET

### FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2017/2018 OCTOBER 1, 2017 - SEPTEMBER 30, 2018

REVENUES	20	AL YEAR 17/2018 UDGET
O&M Assessments		0
Developer Contribution		4,615
Debt Assessments		0
Interest Income		10
TOTAL REVENUES	\$	4,625
EXPENDITURES		
Supervisor Fees		0
Engineering/Inspections		0
Management		3,000
Legal		500
Assessment Roll		0
Audit Fees		0
Arbitrage Rebate Fee		0
Insurance		0
Legal Advertisements		500
Miscellaneous		250
Postage		100
Office Supplies		100
Dues & Subscriptions		175
Trustee Fees		0
Continuing Disclosure Fee		0
TOTAL EXPENDITURES	\$	4,625
REVENUES LESS EXPENDITURES	\$	-
Bond Payments		0
BALANCE	\$	-
County Appraiser & Tax Collector Fee		0
Discounts For Early Payments		0
EXCESS/ (SHORTFALL)	\$	-

### DETAILED FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2017/2018 OCTOBER 1, 2017 - SEPTEMBER 30, 2018

REVENUES	FISCAL YEAR 2015/2016 ACTUAL	FISCAL YEAR 2016/2017 BUDGET	FISCAL YEAR 2017/2018 BUDGET	COMMENTS
O&M Assessments	0	0		0
Developer Contribution	4,239	4,615	4,6	15 Developer Contribution
Debt Assessments	0	0		0
Interest Income	0	10		10 No Change From 2016/2017 Budget
TOTAL REVENUES	\$ 4,239	\$ 4,625	\$ 4,62	5
EXPENDITURES				
Supervisor Fees	0	0		0 No Change From 2016/2017 Budget
Engineering/Inspections	0	0		0 No Change From 2016/2017 Budget
Management	3,000	3,000	3,0	00 No Change From 2016/2017 Budget
Legal	800	500	5	00 No Change From 2016/2017 Budget
Assessment Roll	0	0		0 No Change From 2016/2017 Budget
Audit Fees	0	0		0 No Change From 2016/2017 Budget
Arbitrage Rebate Fee	0	0		0 No Change From 2016/2017 Budget
Insurance	0	0		0 No Change From 2016/2017 Budget
Legal Advertisements	134	500	5	00 No Change From 2016/2017 Budget
Miscellaneous	60	250	2	50 No Change From 2016/2017 Budget
Postage	21	100	1	00 No Change From 2016/2017 Budget
Office Supplies	49	100	1	00 No Change From 2016/2017 Budget
Dues & Subscriptions	175	175	1	75 No Change From 2016/2017 Budget
Trustee Fees	0	0		0 No Change From 2016/2017 Budget
Continuing Disclosure Fee	0	0		0 No Change From 2016/2017 Budget
TOTAL EXPENDITURES	\$ 4,239	\$ 4,625	\$ 4,62	5
REVENUES LESS EXPENDITURES	\$ -	\$-	\$	•
Bond Payments	0	0		0 2018 P & I Payments Less Earned Interest
BALANCE	\$-	\$ -	\$	-
County Appraiser & Tax Collector Fee	0	0		0 Two Percent Of Total Assessment Roll
Discounts For Early Payments	0	0		0 Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$-	\$-	\$	•

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2016/2017 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Board of Supervisors of the Sunnyland Farms Community Development District ("District") is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2016/2017 attached hereto as Exhibit "A" is hereby approved and adopted.

<u>Section 2</u>. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

### ATTEST:

Secretary/Assistant Secretary

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:\_\_\_\_

By:\_\_\_\_\_

Chairperson/Vice Chairperson

# Sunnyland Farms Community Development District

## Amended Final Budget For Fiscal Year 2016/2017 October 1, 2016 - September 30, 2017

### AMENDED FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2016/2017 OCTOBER 1, 2016 - SEPTEMBER 30, 2017

REVENUES	FISCAL YEAR 2016/2017 BUDGET 10/1/16 - 9/30/17	AMENDED FINAL BUDGET 10/1/16 - 9/30/17	YEAR TO DATE ACTUAL 10/1/16 - 9/29/17
O & M Assessments	0	0	0
Debt Assessments	0	0	0
Developer Contribution	4,615	3,853	3,853
Interest Income	10	0	0
Total Revenues	\$ 4,625	\$ 3,853	\$ 3,853
EXPENDITURES			
Supervisor Fees	0	0	0
Engineering/Inspections	0	0	0
Management	3,000	3,000	3,000
Legal	500	416	416
Assessment Roll	0	0	0
Audit Fees	0	0	0
Arbitrage Rebate Fee	0	0	0
Insurance	0	0	0
Legal Advertisements	500	130	130
Miscellaneous	250	62	62
Postage	100	2	2
Office Supplies	100	68	68
Dues & Subscriptions	175	175	175
Trustee Fees	0	0	0
Continuing Disclosure Fee	0	0	0
Total Expenditures	\$ 4,625	\$ 3,853	\$ 3,853
Net Excess/ (Shortfall)	\$ -	\$ -	\$ -

Fund Balance As Of 9/30/2016		\$4
FY 2016/2017 Activity	-	\$0
Fund Balance As Of 9/30/2017		\$4

### A RESOLUTION OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2018/2019 BUDGET.

WHEREAS, the SUNNYLAND FARMS Community Development District ("District") has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2018/2019 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

**WHEREAS**, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2018/2019 attached hereto as Exhibit "A" is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

**ATTEST:** 

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:

By:\_\_\_\_

Chairperson/Vice Chairperson

Secretary/Assistant Secretary

# Sunnyland Farms Community Development District

# Final Budget For Fiscal Year 2018/2019 October 1, 2018 - September 30, 2019

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- I FINAL BUDGET
- II DETAILED FINAL BUDGET

### FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2018/2019 OCTOBER 1, 2018 - SEPTEMBER 30, 2019

20	CAL YEAR 018/2019 UDGET
	0
	4,615
	0
	10
\$	4,625
	0
	0
	3,000
	500
	0
	0
	0
	0
	500
	250
	100
	100
	175
	0
	0
\$	4,625
\$	-
	0
	0
\$	-
	0
	0
\$	-
	20 B

### DETAILED FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2018/2019 OCTOBER 1, 2018 - SEPTEMBER 30, 2019

	FISCAL YEAR 2016/2017	2017/2018	FISCAL YEAR 2018/2019	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
O&M Assessments	0	-	<b>`</b>	Developer Ornetiketien
Developer Contribution Debt Assessments	3,853		4,015	Developer Contribution
Interest Income	0	0	<b>`</b>	No Change From 2017/2010 Dudget
	0	10	10	No Change From 2017/2018 Budget
TOTAL REVENUES	\$ 3,853	\$ 4,625	\$ 4,625	
EXPENDITURES				
Supervisor Fees	0	0	0	No Change From 2017/2018 Budget
Engineering/Inspections	0	0	0	No Change From 2017/2018 Budget
Management	3,000	3,000	3,000	No Change From 2017/2018 Budget
Legal	416	500	500	No Change From 2017/2018 Budget
Assessment Roll	0	0	0	No Change From 2017/2018 Budget
Audit Fees	0	0	0	No Change From 2017/2018 Budget
Arbitrage Rebate Fee	0	0	0	No Change From 2017/2018 Budget
Insurance	0	0	0	No Change From 2017/2018 Budget
Legal Advertisements	130	500	500	No Change From 2017/2018 Budget
Miscellaneous	62	250	250	No Change From 2017/2018 Budget
Postage	2	100	100	No Change From 2017/2018 Budget
Office Supplies	68	100	100	No Change From 2017/2018 Budget
Dues & Subscriptions	175	175	175	No Change From 2017/2018 Budget
Trustee Fees	0	0	0	No Change From 2017/2018 Budget
Continuing Disclosure Fee	0	0	0	No Change From 2017/2018 Budget
TOTAL EXPENDITURES	\$ 3,853	\$ 4,625	\$ 4,625	
REVENUES LESS EXPENDITURES	\$ -	\$-	\$-	
Bond Payments	0	0	0	2019 P & I Payments Less Earned Interest
BALANCE	\$-	\$-	\$-	
County Appraiser & Tax Collector Fee	0	0		Two Percent Of Total Assessment Roll
Discounts For Early Payments	0	0	0	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$-	\$-	\$-	

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2017/2018 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Board of Supervisors of the Sunnyland Farms Community Development District ("District") is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2017/2018 attached hereto as Exhibit "A" is hereby approved and adopted.

<u>Section 2</u>. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

### ATTEST:

Secretary/Assistant Secretary

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:\_\_\_\_

By:\_\_\_\_\_

Chairperson/Vice Chairperson

# Sunnyland Farms Community Development District

## Amended Final Budget For Fiscal Year 2017/2018 October 1, 2017 - September 30, 2018

### AMENDED FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2017/2018 OCTOBER 1, 2017 - SEPTEMBER 30, 2018

REVENUES	FISCAL YEAR 2017/2018 BUDGET 10/1/17 - 9/30/18		AMENDED FINAL BUDGET 1/17 - 9/30/18	A	YEAR O DATE ACTUAL 17 - 9/29/18
O & M Assessments		0	0		0
Debt Assessments		0	0		0
Developer Contribution	4,6	15	3,443		3,443
Interest Income		10	1		1
Total Revenues	\$ 4,62	5 \$	3,444	\$	3,444
EXPENDITURES					
Supervisor Fees		0	0		0
Engineering/Inspections		0	0		0
Management	3,00	00	3,000		3,000
Legal	50	00	262		262
Assessment Roll		0	0		0
Audit Fees		0	0		0
Arbitrage Rebate Fee		0	0		0
Insurance		0	0		0
Legal Advertisements	50	00	0		0
Miscellaneous	2	50	0		0
Postage	1	00	1		1
Office Supplies	1	00	5		5
Dues & Subscriptions	1	75	175		175
Trustee Fees		0	0		0
Continuing Disclosure Fee		0	0		0
Total Expenditures	\$ 4,62	5 \$	3,443	\$	3,443
Net Excess/ (Shortfall)	\$ -	\$	1	\$	1

Fund Balance As Of 9/30/2017	\$4
FY 2017/2018 Activity	\$1
Fund Balance As Of 9/30/2018	\$5

### A RESOLUTION OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2019/2020 BUDGET.

**WHEREAS**, the Sunnyland Farms Community Development District ("District") has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2019/2020 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

**WHEREAS**, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2019/2020 attached hereto as Exhibit "A" is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

ATTEST:

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:

By:\_\_\_\_

Chairperson/Vice Chairperson

Secretary/Assistant Secretary

# Sunnyland Farms Community Development District

# Final Budget For Fiscal Year 2019/2020 October 1, 2019 - September 30, 2020

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- I FINAL BUDGET
- II DETAILED FINAL BUDGET

### FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2019/2020 OCTOBER 1, 2019 - SEPTEMBER 30, 2020

FISC	CAL YEAR		
20	019/2020		
BUDGET			
	0		
	4,615		
	0		
	5		
\$	4,620		
	0		
	0		
	3,000		
	500		
	0		
	0		
	0		
	0		
	500		
	250		
	95		
	100		
	175		
	0		
	0		
\$	4,620		
\$	-		
	0		
\$	-		
	0		
	0		
\$	-		
	20 B		

### DETAILED FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2019/2020 OCTOBER 1, 2019 - SEPTEMBER 30, 2020

	FISCAL YEAR 2017/2018	2018/2019	FISCAL YEAR 2019/2020	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
O&M Assessments	0	-	0	
Developer Contribution	3,443			Developer Contribution
Debt Assessments	0	-	0	*5 D
Interest Income	1	10	5	\$5 Decrease From 2018/2019 Budget
TOTAL REVENUES	\$ 3,444	\$ 4,625	\$ 4,620	
EXPENDITURES				
Supervisor Fees	0	0	0	No Change From 2018/2019 Budget
Engineering/Inspections	0	0		No Change From 2018/2019 Budget
Management	3,000	3,000	3,000	No Change From 2018/2019 Budget
Legal	262	500	500	No Change From 2018/2019 Budget
Assessment Roll	0	0	0	No Change From 2018/2019 Budget
Audit Fees	0	0	0	No Change From 2018/2019 Budget
Arbitrage Rebate Fee	0	0	0	No Change From 2018/2019 Budget
Insurance	0	0	0	No Change From 2018/2019 Budget
Legal Advertisements	0	500	500	No Change From 2018/2019 Budget
Miscellaneous	0	250	250	No Change From 2018/2019 Budget
Postage	1	100	95	\$5 Decrease From 2018/2019 Budget
Office Supplies	5	100	100	No Change From 2018/2019 Budget
Dues & Subscriptions	175	175	175	No Change From 2018/2019 Budget
Trustee Fees	0	0	0	No Change From 2018/2019 Budget
Continuing Disclosure Fee	0	0	0	No Change From 2018/2019 Budget
TOTAL EXPENDITURES	\$ 3,443	\$ 4,625	\$ 4,620	
REVENUES LESS EXPENDITURES	\$ 1	\$-	\$-	
Bond Payments	0	0	0	2020 P & I Payments Less Earned Interest
BALANCE	\$ 1	\$-	\$-	
	0	0		Two Percent Of Total Assessment Roll
County Appraiser & Tax Collector Fee	0	0		
Discounts For Early Payments	0	0	0	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ 1	\$-	\$-	

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2018/2019 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Board of Supervisors of the Sunnyland Farms Community Development District ("District") is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT, THAT:

**Section 1.** The Amended Budget for Fiscal Year 2018/2019 attached hereto as Exhibit "A" is hereby approved and adopted.

<u>Section 2</u>. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

### ATTEST:

Secretary/Assistant Secretary

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:\_\_\_\_

By:\_\_\_\_\_

Chairperson/Vice Chairperson

# Sunnyland Farms Community Development District

## Amended Final Budget For Fiscal Year 2018/2019 October 1, 2018 - September 30, 2019

### AMENDED FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2018/2019 OCTOBER 1, 2018 - SEPTEMBER 30, 2019

REVENUES	FISCAL YEAR 2018/2019 BUDGET 10/1/18 - 9/30/19	AMENDED FINAL BUDGET 10/1/18 - 9/30/19	YEAR TO DATE ACTUAL 10/1/18 - 9/29/19
O & M Assessments	0	0	0
Debt Assessments	0	0	0
Developer Contribution	4,615	3,692	3,442
Interest Income	10	1	1
Total Revenues	\$ 4,625	\$ 3,693	\$ 3,443
EXPENDITURES			
Supervisor Fees	0	0	0
Engineering/Inspections	0	0	0
Management	3,000	3,000	3,000
Legal	500	261	261
Assessment Roll	0	0	0
Audit Fees	0	0	0
Arbitrage Rebate Fee	0	0	0
Insurance	0	0	0
Legal Advertisements	500	0	0
Miscellaneous	250	250	0
Postage	100	1	1
Office Supplies	100	5	5
Dues & Subscriptions	175	175	175
Trustee Fees	0	0	0
Continuing Disclosure Fee	0	0	0
Total Expenditures	\$ 4,625	\$ 3,692	\$ 3,442
Net Excess/ (Shortfall)	\$ -	\$ 1	\$ 1

Fund Balance As Of 9/30/2018	\$5
FY 2018/2019 Activity	\$1
Fund Balance As Of 9/30/2019	\$6

### A RESOLUTION OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR 2020/2021 BUDGET.

**WHEREAS**, the Sunnyland Farms Community Development District ("District") has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2020/2021 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

**WHEREAS**, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non ad-valorem assessments upon the properties within the District.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2020/2021 attached hereto as Exhibit "A" is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

ATTEST:

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:

By:\_\_\_\_

Chairperson/Vice Chairperson

Secretary/Assistant Secretary

# Sunnyland Farms Community Development District

## Final Budget For Fiscal Year 2020/2021 October 1, 2020 - September 30, 2021

### CONTENTS

- I FINAL BUDGET
- II DETAILED FINAL BUDGET

### FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2020/2021 OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISC	CAL YEAR		
	2020/2021			
REVENUES	BUDGET			
O&M Assessments	0			
Developer Contribution		4,615		
Debt Assessments		0		
Interest Income		5		
TOTAL REVENUES	\$	4,620		
EXPENDITURES				
Supervisor Fees		0		
Engineering/Inspections		0		
Management		3,000		
Legal		500		
Assessment Roll		0		
Audit Fees		0		
Arbitrage Rebate Fee		0		
Insurance		0		
Legal Advertisements		500		
Miscellaneous		250		
Postage		95		
Office Supplies		100		
Dues & Subscriptions		175		
Trustee Fees		0		
Continuing Disclosure Fee		0		
TOTAL EXPENDITURES	\$	4,620		
REVENUES LESS EXPENDITURES	\$	-		
Bond Payments		0		
BALANCE	\$	-		
County Appraiser & Tax Collector Fee		0		
Discounts For Early Payments		0		
EXCESS/ (SHORTFALL)	\$	-		

### DETAILED FINAL BUDGET SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2020/2021 OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	
	2018/2019	2019/2020	2020/2021	COMMENTS
REVENUES O&M Assessments	ACTUAL 0	BUDGET 0	BUDGET	COMMENTS
Developer Contribution	3,442	-	<b>`</b>	Developer Contribution
Debt Assessments	0	,	4,015	
Interest Income	1	5		No Chango From 2010/2020 Rudget
	1	5	5	No Change From 2019/2020 Budget
TOTAL REVENUES	\$ 3,443	\$ 4,620	\$ 4,620	
EXPENDITURES				
Supervisor Fees	0	0	0	No Change From 2019/2020 Budget
Engineering/Inspections	0	0		No Change From 2019/2020 Budget
Management	3,000	3,000	3,000	No Change From 2019/2020 Budget
Legal	261	500	500	No Change From 2019/2020 Budget
Assessment Roll	0	0	0	No Change From 2019/2020 Budget
Audit Fees	0	0	0	No Change From 2019/2020 Budget
Arbitrage Rebate Fee	0	0	0	No Change From 2019/2020 Budget
Insurance	0	0	0	No Change From 2019/2020 Budget
Legal Advertisements	0	500	500	No Change From 2019/2020 Budget
Miscellaneous	0	250	250	No Change From 2019/2020 Budget
Postage	1	95	95	No Change From 2019/2020 Budget
Office Supplies	5	100	100	No Change From 2019/2020 Budget
Dues & Subscriptions	175	175	175	No Change From 2019/2020 Budget
Trustee Fees	0	0	0	No Change From 2019/2020 Budget
Continuing Disclosure Fee	0	0	0	No Change From 2019/2020 Budget
TOTAL EXPENDITURES	\$ 3,442	\$ 4,620	\$ 4,620	
REVENUES LESS EXPENDITURES	\$ 1	\$-	\$-	
Bond Payments	0	0	0	2021 P & I Payments Less Earned Interest
BALANCE	\$ 1	\$-	\$-	
County Appraiser & Tax Collector Fee	0	0	0	Two Percent Of Total Assessment Roll
Discounts For Early Payments	0	0	0	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ 1	\$-	\$-	

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND **PROVIDING AN EFFECTIVE DATE.**

WHEREAS, The Sunnyland Farms Community Development District ("District") has established a District checking/operating account in order for the District to expend public funds of the District as authorized and required; and

WHEREAS, the Board of Supervisors (the "Board") of the District shall designate authorized staff and/or District officials to approve expenditures, via electronic or non-electronic approval processes, from the checking/operating account;

WHEREAS, the Board of the District has selected Todd Wodraska, Jason Pierman, Patricia LasCasas & \_\_\_\_\_\_to serve as the signatories, as required, on the District checking/operating account; and

WHEREAS, all resolutions or parts thereof of the District in conflict with the provisions contained herein are to the extent of any such conflict, hereby superseded and repealed.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. Each expenditure from the checking/operating account will require a minimum of two (2) approvals and a designated member of the Board, by an electronic approval procedure, will have an opportunity to review the District's expenditure(s) prior to release of payment(s).

Section 3. When necessary to write checks, the signatures of two (2) of the six (6)signatories named herein will be required on all District checks tendered from the District checking/operating account, as approved.

**PASSED, ADOPTED and becomes EFFECTIVE** this 17<sup>th</sup> day of April, 2020.

#### ATTEST:

#### SUNNYLAND FARMS **COMMUNITY DEVELOPMENT DISTRICT**

By:\_\_\_\_

Secretary/Assistant Secretary

By:\_\_\_\_\_Chairperson/Vice Chairperson

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2020/2021 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, it is necessary for the Sunnyland Farms Community Development District ("District") to establish a regular meeting schedule for fiscal year 2020/2021; and

**WHEREAS,** the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2020/2021 which is attached hereto and made a part hereof as Exhibit "A".

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT, ST. LUCIE COUNTY, FLORIDA, AS FOLLOWS:

<u>Section 1</u>. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2020/2021 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

**PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

### ATTEST:

Secretary/Assistant Secretary

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:\_\_\_

By:\_\_\_\_

Chairperson/Vice Chairperson

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2020/2021 REGULAR MEETING SCHEDULE

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of the **Sunnyland Farms Community Development District** will hold Regular Meetings at Meeting Room of the Morningside Branch Library located at 2410 SE Morningside Boulevard, Port St. Lucie, Florida 34952 at **11:00 a.m.** on the following dates:

### November \_\_\_\_\_, 2021

The purpose of the meetings is for the Board to consider District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

### **Sunnyland Farms Community Development District**

www.sunnylandfarmscdd.org

### PUBLISH: St. Lucie News Tribune 00/00/2021

#### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT ORDERING AND CALLING FOR A LANDOWNERS' MEETING AND PUBLIC NOTICE THEREOF FOR THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT'S ELECTION OF MEMBERS TO THE BOARD OF SUPERVISORS

**WHEREAS**, the Sunnyland Farms Community Development District ("District") was established by Ordinance of the Board of County Commissioners of St. Lucie County, Florida, pursuant to Chapter 190, *Florida Statutes*; and

**WHEREAS**, as outlined in Chapter 190, Section 190.006, *Florida Statutes*, a landowners' election shall be announced at a public meeting of the Board at least ninety (90) days prior to the date of the landowners' meeting, which meeting shall be for the purpose of electing three (3) supervisors; and

**WHEREAS**, at such meeting, each landowner shall be entitled to cast one (1) vote per acre (or fraction thereof) or one vote for each platted lot of land owned and located within the District for each person to be elected; and

WHEREAS, the two (2) candidates receiving the highest number of votes shall serve for a four (4) year term and the remaining candidates receiving the next largest number of votes shall serve for two (2) year terms; and

**WHEREAS**, a Notice of the Landowners' Meeting shall be published once a week for two consecutive weeks in a newspaper of general circulation in the area of the District, the last day of such publication to be not fewer than 14 days or more than 28 days before the date of the election.

**WHEREAS**, attached hereto as Exhibit A and made a part hereof are (i) instructions (Election Procedures) on how all landowners may participate in the election and (ii) sample proxy that may be utilized by the landowners at such meeting.

### NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT THAT:

**<u>Section 1</u>**. The above recitals are hereby adopted.

Section 2. The Landowners' Meeting will be held on \_\_\_\_\_\_, at \_\_\_\_\_\_, a.m./p.m. in the Conference Room of Tradition Management Offices, 10807 SW Tradition Square, Port St. Lucie, Florida 349870.

Section 3. The instructions and the form of sample proxy attached hereto as Exhibit "A" are hereby acknowledged and approved.

**Section 4.** A Notice of Landowners' Meeting shall be published as prescribed by law.

### **PASSED, ADOPTED and EFFECTIVE** this <u>17<sup>th</sup></u> day of <u>April</u>, 2020.

ATTEST:

Secretary/Assistant Secretary

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT

By:

By:\_\_\_\_

Chairperson/Vice Chairperson



### SPECIAL DISTRICT (CDD) ELECTION PROCEDURES

### 1. Landowners' Meeting

In accordance with the provisions of Chapter 190, Florida Statutes, it is required that an initial meeting of the Landowners of the District be held within ninety (90) days following the effective date of the rule or ordinance establishing the District and thereafter every two (2) years during the month of November for the purpose of electing Supervisors. The second election by Landowners shall be held on the first Tuesday in November; thereafter, there shall be an election of supervisors every two (2) years in November on a date established by the Board of Supervisors. The assembled Landowners shall organize by electing a Chairperson, who shall preside over the meeting; and a Secretary shall also be elected for recording purposes.

### 2. Establishment of Quorum

Any Landowner(s) present or voting by proxy shall constitute a quorum at the meeting of the Landowners.

### 3. Nomination of Candidates

At the meeting, the Chairperson shall call for nominations from the floor for Candidates for the Board of Supervisors. When there are no further nominations, the Chairperson shall close the floor for nominations. The names of each Candidate and the spelling of their names shall be announced. Nominees need not be present to be nominated.

### 4. Voting

Each Landowner shall be entitled to cast one (1) vote for each acre (or lot parcel), or any fraction thereof, of land owned by him or her in the District, for each open position on the Board. (For example, if there are three (3) positions open, an owner of one (1) acre or less (or one lot parcel) may cast one (1) vote for each of the three (3) positions. An owner of two (2) acres (or two lot parcels) may cast two (2) votes for each of the three (3) positions. Each Landowner shall be entitled to vote either in person or by a representative present with a lawful written proxy.

### 5. Registration for Casting Ballots

The registration process for the casting of ballots by Landowners or their representatives holding their proxies shall be as follows:

a) At the Landowners' Meeting and prior to the commencement of the first casting of ballots for a Board of Supervisor position, each Landowner, or their representative if proxies are being sub-mitted in lieu thereof, shall be directed to register their attendance and the total number of votes by acreage (or lot parcels) to which each claims to be entitled, with the elected Secretary of the meeting or the District's Manager.

Contact Information Toll Free: 877.737.4922 Fax: 561.630.4923 Web: www.sdsinc.org

#### <u>Miami Branch</u> Crexent Business Center 6625 Miami Lakes Drive, Ste. 374 Miami Laps FL-33984 Direct: 305.777.0761

- b) At such registration, each Landowner, or their representative with a lawful proxy, shall be provided a numbered ballot for the Board of Supervisor position(s) open for election. A District representative will mark on the ballot the number of votes that such Landowner, or their representative, is registered to cast for each Board of Supervisor position open for election.
- c) All Landowner proxies shall be collected at the time of registration and retained with the Official Records of the District for subsequent certification or verification, if required.

### 6. Casting of Ballots

Registration and the issuance of ballots shall cease once the Chairperson calls for the commencement of the casting of ballots for the election of a Board Supervisor(s) and thereafter no additional ballots shall be issued.

The Chairperson will declare that the Landowners, or their representatives, be requested to cast their ballots for the Board Supervisor(s). Once the ballots have been cast, the Chairperson will call for a collection of the ballots.

### 7. Counting of Ballots

Following the collection of ballots, the Secretary or District Manager shall be responsible for the tabulation of ballots in order to determine the total number of votes cast for each candidate that is seeking election.

At the second and subsequent landowner elections\*, the two (2) candidates receiving the highest number of votes will be declared by the Chairperson as elected to the Board of Supervisors for four-year terms. The candidate receiving the next highest number of votes will fill the remaining open position on the Board of Supervisors for a two-year term, as declared by the Chairperson.

\*At the final landowner election (*after the*  $6^{th}$  or  $10^{th}$  year), the candidate receiving the highest number of votes will be elected to the Board of Supervisors for a four-year term (two {2} supervisors are elected by General Election).

### 8. Contesting of Election Results

Following the election and announcement of the votes, the Chairperson shall ask the Landowners present, or those representatives holding proxies for Landowners, whether they wish to contest the election results. If no contests are received, said election results shall thereupon be certified.

If there is a contest, the contest must be addressed to the Chairperson and thereupon the individual casting a ballot that is being contested will be required to provide proof of ownership of the acreage (or lot parcels) for which they voted at the election within five (5) business days of the Landowners' Meeting. The proof of ownership shall be submitted to the District Manager who will thereupon consult with the District's General Counsel and together they will review the material provided and will determine the legality of the contested ballot(s). Once the contests are resolved, the Chairperson shall reconvene the Landowners' Meeting and thereupon certify the election results.

### 9. Recessing of the Landowners' Meeting

In the event there is a contest of a ballot or of the election, the Landowners' Meeting shall be recessed to a future time, date and location, at which time the election findings on the contest shall be reported in accordance with the procedure above and the newly elected Supervisor(s) shall thereupon take their Oath of Office.

### 10. Miscellaneous Provisions

- a) Each Landowner shall only be entitled to vote in person or by means of a representative attending in person and holding a lawful written proxy in order to cast said Landowner's votes.
- b) Proxies will not require that proof of acreage ownership be attached. Rather, proof of ownership must be provided timely by the holder of the proxy, if the proxy is contested in accordance with the procedure above.

\*\*\*\*\*\*\*

### LANDOWNER PROXY SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT LANDOWNERS' MEETING

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints \_\_\_\_\_\_\_\_("Proxy Holder") for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Sunnyland Farms Community Development District to be held on \_\_\_\_\_\_\_\_, 2020 at \_\_\_\_\_\_\_\_, at Conference Room of Tradition Management Offices, 10807 SW Tradition Square, Port St. Lucie, Florida 349870, and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner which the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing which may be considered at said meeting including, but not limited to the Board of Supervisors. Said Proxy Holder may vote in accordance with their discretion on all matters not known or determined at the time of solicitation of this proxy, which may be legally considered at said meeting.

This proxy is to continue in full force and effect from the hereof until the conclusion of the above noted landowners' meeting and any adjournment or adjournments thereof but may be revoked at any time by written notice of such revocation presented at the annual meeting prior to the Proxy Holder exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Parcel Description\*

\* Insert in the space above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. [If more space is needed, identification of Parcels owned may be incorporated by reference to an attachment hereto.]

Pursuant to section 190.006(2) (b), Florida Statutes (2020), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto.

### TOTAL NUMBER OF AUTHORIZED VOTES:

Please note that each eligible acre of land or fraction thereof is entitled to only one vote, for example, a husband and wife are together entitled to only one vote per their residence if it is located on one acre or less of real property.

If the Legal Owner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto. (e.g. bylaws, corporate resolution, etc.)

Date

# of Acres

### BALLOT

### BALLOT #

**Number of Votes** 

### SUNNYLAND FARMS COMMUNITY DEVELOPMENT DISTRICT LANDOWNERS' MEETING

### **ELECTION OF BOARD SUPERVISORS**

, 2020

The undersigned certifies that he/she is the owner (\_\_\_) or duly authorized **representative of lawful proxy of an owner** (\_\_\_) of land in the <u>Sunnyland</u> <u>Farms Community Development District</u>, constituting \_\_\_\_\_ acre(s) and hereby casts up to the corresponding number of his/her vote(s) for the following candidate/candidates to hold the above-named open position:

Name of Candidate

Signature:

Printed Name: \_\_\_\_\_

Street Address or Tax Parcel Id Number for your Real Property: